

NEW DELHI MUNICIPAL COUNCIL
(EDUCATION DEPARTMENT)

No./ 1422/Dir(Edn)/2019

Dated:07.05.2019

CIRCULAR

Subject: Formation of panel of Directors and Assistant Directors for Summer Workshops for children to be organized for the period from 15th May, 2019 to 14th June, 2019.

NDMC is organizing workshops during summer vacation in Art, Culture and Music at 7 different centres in 21 area of focus as per detailed given herewith as Annexure-'A'.

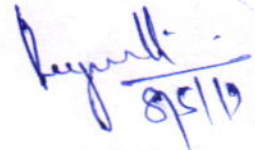
2. Applications alongwith Bio-data on plain paper for empanelment of Directors and Assistant Directors from the qualified candidates having experience of organizing of workshops in Govt. Schools/Institutions interested candidates in the area of focus as mentioned above will be received in the office of the Deputy Education Officer (A&B), Room No. 8016, 8th Floor, Palika Kendra, Sansad Marg, New Delhi-110001 or through e-mail address director.education.ndmc@ndmcmail.gov.in on all working days from 7th May, 2019 to 11th May, 2019.

3. Selection for empanelment of the Directors and Assistant Directors will be done by a Screening Committee constituted with the approval of the Competent Authority on the basis of personal interview on 13th May, 2019 at the NDMC Convention Centre, Jai Singh Road, New Delhi-110001.

4. No TA/DA for appearing for interview will be paid to the candidates.

5. The engagement of the Directors and Assistant Directors from the panel shall be as per requirement on purely temporary basis for the period from 15th May, 2019 to 14th June, 2019 which will automatically come to an end on the expiry of said period.

6. Engagement of Directors and Assistant Directors can be terminated at any time without assigning any notice or reason thereof, if exigencies so warranted. Further they will have no right to claim for regularization services under any circumstances in NDMC.
7. The Directors and Assistant Directors will be required to work under the head of the schools/institute where the workshop is being organized.
8. The timings of the workshop will be from **08 A.M. to 11.00 A.M.** on all working days at different centres in the NDMC jurisdiction.
9. Directors and Assistant Directors will be entitled for payment of **Rs. 1154/-** per day and **Rs. 770/-** per day respectively. The payment is inclusive of all allowances. No TA/DA of any sort will be paid in any case.
10. In case of any query/clarification Sh. Vijay pal, Deputy Education Officer (A&B), NDMC (**9891155182**) and Sh. Anjani Prasad, Nodal Officer (**9911071672**) may be contacted at their mobile numbers.



(R.P. Gupta)
Director (Education)

ANNEXURE-'A'

S.N.	Centre	Area of Focus	Directors/Assistant Directors required
1	Women Technical Institute, Netaji Nagar	i) Dance in DJ Style	Director-1 Assistant Director-1
		ii) Painting, Visual Art	Director-1 Assistant Director-1
		iii) Theatre	Director-1 Assistant Director-1
2	Navyug School, Sarojini Nagar	i) Computer Programming & Coding	Director-1 Assistant Director-1
		ii) Bharatnatyam	Director-1 Assistant Director-1
		iii) Kathak	Director-1 Assistant Director-1
		iv) Bollywood Dancing	Director-1 Assistant Director-1
3	Navyug School, Peshwa Road	i) I.T. Programming	Director-1 Assistant Director-1
		ii) Folk Dance	Director-1 Assistant Director-1
		iv) Theatre	Director-1 Assistant Director-1
		v) Chhau Dance	Director-1 Assistant Director-1
4	Navyug School, Lodhi Road	i) Communication Skills	Director-1 Assistant Director-1
		ii) Yoga & Aerobics	Director-1 Assistant Director-1
		iii) Folk Painting	Director-1 Assistant Director-1
5	Navyug School, Moti Bagh	i) Wall Painting	Director-1 Assistant Director-1
		ii) Theatre	Director-1 Assistant Director-1
		iii) Portrait	Director-1 Assistant Director-1

S.N.	Centre	Area of Focus	Directors/Assistant Directors required
6	N.P. Co. Ed. Sr. Sec. School, Havelock Square	i) Commercial Art	Director-1 Assistant Director-1
		ii) Folk Dance	Director-1 Assistant Director-1
7	Navyug School, Jor Bagh	i) Pottery, Sculpture, Papier-mâché	Director-1 Assistant Director-1
		ii) Kathak Dance	Director-1 Assistant Director-1
Total		21- Activities	Director-21 Assistant Directors-21

Note: NDMC has reserves the right to increase or decrease the number of Directors/Assistant Directors as per requirement or not to engage any of them depending upon the circumstances, if exigencies so warranted.

**NEW DELHI MUNICIPAL COUNCIL
(EDUCATION DEPARTMENT)**

**(SUMMER WORKSHOPS FOR CHILDREN)
(15th May, 2019 to 14th June, 2019)**

NDMC is organizing workshops during summer vacation in Art, Culture and Music at the following centres in NDMC area:

S.No.	Centre	Area of Focus
1	Women Technical Institute, Netaji Nagar	i) Dance in DJ Style
		ii) Painting, Visual Art
		iii) Theatre
2	Navyug School, Sarojini Nagar	i) Computer Programming & Coding
		ii) Bharatnatyam
		iii) Kathak
		iv) Bollywood Dancing
3	Navyug School, Peshwa Road (Activities of Bengali School also included)	i) I.T. Programming
		ii) Folk Dance
		iv) Theatre
		v) Chhau Dance
4	Navyug School, Lodhi Road	i) Communication Skills
		ii) Yoga & Aerobics
		iii) Folk Painting
5	Navyug School, Moti Bagh (In place of Rail Museum)	i) Wall Painting
		ii) Theatre
		iii) Portrait
6	N.P. Co. Ed. Sr. Sec. School, Havelock Square	i) Commercial Art
		ii) Folk Dance
7	Navyug School, Jor Bagh	i) Pottery, Sculpture, Papier-mâché
		ii) Kathak Dance

General terms and conditions for summer classes.

1. The workshop will start on 15th May, 2019.
2. Timings will be from 8.00 a.m. to 11.00 p.m. daily (Except Sunday and holidays).
3. Registration of the children will start from 6th May, 2019 in respective centres as per form **Annexure-'A'** attached herewith.
4. Enrolment in classes is on first come first basis.
5. The maximum number of children in each activity will be 50 only.
6. Applications alongwith Bio-data for engagement of Directors and Assistant Directors from the qualified interested candidates in the field of various activities as mentioned above will be received in the office of the Deputy Education Officer (A&B), Room No. 8016, 8th Floor, Palika Kendra, Sansad Marg, New Delhi-110001 on all working days from **6th May, 2019 to 12th May, 2019**.
7. Selection of the Directors and Assistant Directors will be done by a Screening Committee constituted with the approval of the Competent Authority on the basis of personal interview on **13th May, 2019** at the NDMC Convention Centre, Jai Singh Road, New Delhi-110001.
8. Directors and Assistant Directors will be entitled for payment of **Rs. 1154/-** per day and **Rs. 770/-** per day respectively. The payment is inclusive of all allowances. No TA/DA of any sort will be paid in any case.
9. No TA/DA for appearing for interview will be paid to the candidates.
10. Age limit of children for participation in the workshop:- 8 to 16 years as on 01.05.2019. However, it can be relaxed by the head of the school (where the centre is running) in case of participant are less than 50.
11. Participants will be given participation certificate.
12. The workshops will be open to all.

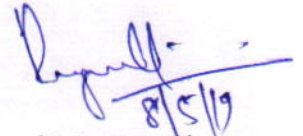


13. Fees to be charged from the children will be Rs. 100/- per child per activity from NDMC/Navyug School students / ward of NDMC/ Navyug Employee and Rs. 250/- from other children. The fee is to be deposited at the respective centres.

14. Parents are responsible for sending and taking back their children on time, and making sure that their ward obeys all the instructions given by the workshop Director/ Head of the Centre.

15. All the participants are required to carry their identity cards issued by the centre incharge.

16. In case of any query/clarification Sh. Vijay pal, Deputy Education Officer (A&B), NDMC (9891155182) and Sh. Anjani Prasad, Nodal Officer (9911071672) may be contacted at their mobile numbers.



(R.P. Gupta)

Director (Education)



**NEW DELHI MUNICIPAL COUNCIL
(EDUCATION DEPARTMENT)**

(Summer Workshops for Children 15th May, 2019 to 14th June 2019)

1. Name of Activity:.....
2. Name of Workshop/ Activity centre:.....
3. Applicant Name :
4. Father's Name :
5. Age::.....6.Gender.....
7. Residential Address:.....
.....
.....
8. Mobile Number :.....
9. School Name :.....
10. Class in which Studying :.....

Handwritten signature

CERTIFICATE FROM FATHER / GUARDIAN :

My Son / Daughter is interested in taking part in the Summer Vacation Workshop with my Consent. I will take the responsibility of sending and bringing back my child from the centre. My child will obey all the instructions to be given by the workshop Director / Head of the institution from time to time.

Guardian

Signature of Father /

Full Name :

.....

Relationship:.....

In the case of NMDC /Navyug Employee

Name of Employee:.....

Designation

Department.....

Signature of HOD / Branch Incharge with Stamp

Certification from school (For students of NDMC / Navyug Schools Only):-

Certified

that _____ S/o/Do _____ is a student of Class _____ of this school.

Signature of Principal / HM with stamp

(For office use only)

_____ S/o/D/o _____ has been selected/rejected. Fee of Rs. 250/-/Rs. 100/- has been received vide C.R. No. _____.

Name of Centre Incharge

